MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608 Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to kesha.jackson@madison-co.com

PURCHASE REQUISITION FORM

Department Name: Juvenile Drug Treatment Court

Vendor Number:

Ship To: Amy Nisbett

Vendor Name: Walmart

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
	Xbox 3x20 Gift Card [Physical]	1	60	190163603	\$60.00
	Pen+Gear 3-Prong 2-Pocket Poly Folder, Yellow	15	1	190163603	\$15.00
	You are amazing gift cards	3	20	190163603	\$60.00
Grand Total:					\$135.00

Approved By: Amy Nisbett